

Form for Due diligence check, Coodal, Form- CF 11.

Name of the applicant:

Name of the organization:

Post held: Trustee/member/ Beneficiary/donor/supplier

Home address:

Office address:

No	Details	Declined to provide State the reasons
1	<p>A. Personal and professional details:</p> <p>1. Home address</p> <p>2. Office address</p> <p>3. Job:</p> <p>4. Are you a donor to Coodal?</p> <p>5. Job details:</p> <p>6. Give details of your position/post with dates:</p> <p>7. Registration details with any professional body:</p> <p>8. Last date of your DBS check ?:</p> <p>Please forward a copy of your last certificate</p> <p>B. Our policies and compliance with our policies</p> <p>Have you read our policy on the code of conduct?</p> <p>Have you read, understood, and signed this policy?</p> <p>Have you read and understood our policy on financial accountability?</p> <p>Have you read our policy on Due diligence checks?</p> <p>Agree with all the policies mentioned above? Yes/no</p>	

2	<p>C. Financial / Professional accountability check</p> <p>D. What is the name of your bank?</p> <p>E. What is the type of account you hold?</p> <p>F. When did you start this account?</p> <p>G. Do you hold any credit cards? Yes /no</p> <p>H. Type of card: Visa/master/American Express/Diners/ any other</p> <p>I. Please specify:</p> <p>J. Have you ever been refused permission to have an account with a bank/building society/ credit card/a bank loan?</p> <p>K. If yes, please give details:</p> <p>L. Expiry date of your most-used credit card:</p> <p>M. Are you a taxpayer in the UK/Sri Lanka//anywhere else?</p> <p>N. Have you ever been investigated by GMC/PCO/Hospital Trust/Courts// Police/HMRC/ Fraud investigation/ Bankruptcy?</p> <p>O. If yes, please give details:</p>	
3	<p>D. Membership in charities.</p> <p>P. Are you a member of any other charities at present or in the past?</p> <p>Q. Are you holding or held any posts in other charities?</p> <p>R. Give some details with dates?</p> <p>S. How long have you been a member of Coodal?</p>	

	T. Please give details about any posts you held in Coodal with dates?	

I have given information as accurately as possible, to the best of my knowledge

Signature:

Date:

Signature of the Trustee in charge of Due diligence checks:

It is the responsibility of the member/beneficiary/donor / any other to inform Coodal, change of any new developments or circumstances.

All new post holders (BOTs) shall be asked to fill up and sign this form.

It is a good practice for all of us to complete a new form to update information every year.

S.Shanmugadasan

Updated on 19/07/2025.

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